



MINUTES OF THE BUSINESS MEETING
Held December 1, 2025

The December 1, 2025, Business Meeting was called to order at 5:15 p.m., by President Martin. The meeting was held at the Port of Sunnyside's Administration Office located at 2405 Reith Way, Suite 2, Sunnyside, WA.

Commissioners and Staff present:

Arnold Martin, Commission President
Jim Grubenhoff, Commission Vice President
Tyler Schilperoort, Secretary
Rob Faber, Legal Counsel

Lucia Navarro, Executive Director
Adam Smith, Project Manager
Jasmine Chavez, Admin Assistant

GUESTS: None

GUEST COMMENTS:

DISCUSSION / ACTION ITEMS:

Executive Director

- **Year-end Resolutions** – Resolutions 2025-13, 2025-14, and 2025-15 were presented for approval. These resolutions appoint the Port Auditor, establish officer elections and meeting dates, and set the delegation of authority for the 2026 calendar year.

ACTION ITEMS:

- Motion to approve the consent agenda which includes Minutes of the Business Meeting held on November 17, 2025, and minutes of the Special Meeting held on November 25, 2025. Payroll issued on November 20, 2025, in the amount of \$50,011.12. Payables issued on November 25, 2025, in the amount of \$364,497.88 totaling \$414,509.00. Commissioner Grubenhoff moved to approve; Commissioner Schilperoort seconded. Motion approved 3-0.
- Motion to approve Resolution 2025-13 Appointing the Port Auditor. Commissioner Schilperoort moved to approve; Commissioner Grubenhoff seconded. Motion approved 3-0.
- Motion to approve Resolution 2025-14 A Resolution of The Port of Sunnyside Electing Officers; Appointing A Trustee and Alternate Trustees of The Washington Public Ports Association; Establishing Regular Meeting Places and Times; Appointing the Investment Officer and Deputy Investment Officer; Authorizing the Port District Executive Director / Auditor or Port Finance Officer to Make Inter-Fund Transfers. Commissioner Grubenhoff moved to approve; Commissioner Schilperoort seconded. Motion approved 3-0.
- Motion to approve Resolution 2025-15 A Resolution for the Delegation of Authority. Commissioner Schilperoort moved to approve; Commissioner Grubenhoff seconded. Motion approved 3-0.

STAFF COMMENTS:

Adam mentioned that the admin remodel project is nearing completion and is expected to be completed in 2 weeks.

Lucia commented that she recently attended the Annual Meeting, which had great attendance. She mentioned it was nice to see everyone, and she learned a lot of great information.

COMMISSIONER COMMENTS:

Jim mentioned that he had a good Thanksgiving.

EXECUTIVE SESSION:

The Executive Session was opened at 5:42 p.m. by President Martin to discuss Real Estate, Personnel and Legal issues as allowed by RCW 42.30.110 Subsections C, G, and I, respectively. The session was expected to last 20 minutes with possible action. At 6:02 p.m. the session was extended by 10 minutes. The session ended at 6:12 p.m.

ACTION ITEMS:

- I move the Port to find, upon review and consultation, that the current voting system may impair the ability of members of a protected class to have an equal opportunity to elect candidates of their choice as a result of dilution or abridgement of the rights of voters who are members of a protected class, in violation of RCW 29A.92.020 of the Washington Voting Rights Act. Commissioner Grubenhoff moved to approve; Commissioner Schilperoort seconded. Motion approved 3-0.
- Having found that the current voting system may impair the ability of a protected class to have an equal opportunity to elect candidates of their choice, I now move the Port to voluntarily explore new director district configurations as the remedy to a potential WVRA violation, and to hire such consultants as are required to provide a review of the current system and to propose two or more plans, and that such plans will be presented to the public for review and comment in early 2026. Commissioner Schilperoort moved to approve; Commissioner Grubenhoff seconded. Motion approved 3-0.

ADJOURNMENT:

The Business Meeting adjourned at 6:18 p.m., peace and harmony prevailing.



Arnold Martin, President

ATTEST:


Tyler Schilperoort, Secretary