



MINUTES OF THE BUSINESS MEETING
Held September 2, 2025

The September 2, 2025, Business Meeting was called to order at 5:15 p.m., by President Martin. The meeting was held at the Port of Sunnyside's Business Administration Office located at 2405 Reith Way, Suite 2, Sunnyside, WA.

Commissioners and Staff present at the Business Meeting:

Arnold Martin, Commission President
Jim Grubenhoff, Commission Vice President
Tyler Schilperoort, Commission Secretary
Rob Faber, Legal Counsel

Lucia Navarro, Executive Director
Delilah Saenz, Finance Director
Adam Smith, Project Manager
Jasmine Chavez, Admin Assistant

GUESTS:

Teodora Martinez

GUEST COMMENTS: None

DISCUSSION / ACTION ITEMS:

Executive Director

At the last meeting, Commissioners were informed that the Sunnyside Events Committee requested the Port's sponsorship of their annual suicide prevention walk by allowing use of the gravel lot at no cost. Commissioners agreed to sponsor the event by providing the gravel lot free of charge.

- **Banner Bank TruRewards** – This motion is required to add / update the users for the TruRewards program.

Finance Director

The 2026 preliminary budget was presented. Updates and changes will be provided and highlighted as needed until the budget is finalized. The capital budget, debt schedule, and draft resolutions were also presented. Tax information from the county has not yet been received and will be provided once available. Delilah continues to work with Sergey from FCS Group to finalize the 2026 budget. Moving forward only updates will be provided, until the final budget is presented for approval. Draft resolutions will be added to future meeting packets only at the request of the commissioners.

ACTION ITEMS:

- Motion to approve the consent agenda which includes Minutes of the Business Meeting held on August 18, 2025, Payroll issued on August 20, 2025, in the amount of \$53,970.86 Payables issued on August 25, 2025, in the amount of \$363,399.69

totaling \$417,370.55. Commissioner Grubenhoff moved to approve; Commissioner Schilperoort seconded. Motion approved 3-0.

- Motion to approve the appointment of the Director of Finance and Administration, Delilah Saenz and the Executive Director, Lucia Navarro, to be the authorized users and redeemers on the TruRewards Banner Bank credit card account. Commissioner Schilperoort moved to approve; Commissioner Grubenhoff seconded. Motion approved 3-0.

STAFF COMMENTS: None

COMMISSIONER COMMENTS:

Tyler commented that he is looking forward to the St. Clair Road ribbon cutting. He shared that St. Clair was a friend who often spoke with him about the Port and encouraged him to run for commissioner. St. Clair's support was the reason he decided to step up and run for commissioner.

Jim commented that he is glad to see St. Clair get his due for all the years he had on the commission. Jim mentioned that he was the commissioner who replaced him after the election. The road is an honor for St. Clair, and he is happy to see it happen for him.

Arnold commented that he is also happy about the road, and it's special for St. Clair.

EXECUTIVE SESSION:

The Executive Session was opened at 5:37 p.m. by President Martin to discuss Real Estate, Personnel and Legal issues as allowed by RCW 42.30.110 Subsections C, G, and I, respectively. The session was expected to last 20 minutes with no action expected. The session ended at 5:57 p.m.

ADJOURNMENT:

The Business Meeting adjourned at 5:58 p.m., peace and harmony prevailing.



Arnold Martin, President

ATTEST:


Tyler Schilperoort, Secretary