



MINUTES OF THE SPECIAL BUSINESS MEETING

Held July 1, 2025

The July 1, 2025, Special Meeting was held at 2405 Reith Way, Sunnyside Washington and begun at 12:08 p.m.

Commissioners and Staff present at the Business Meeting:

Arnold Martin, Commission President
Jim Grubenhoff, Commission Vice President
Tyler Schilperoort, Commission Secretary
Rob Faber, Legal Council
Lucia Navarro Executive Director
Delilah Saenz, Finance Director
Nikki Jech, Contract Specialist
Adam Smith, Project Manager
Jasmine Chavez, Administrative Assistant

GUESTS: None

COMMENTS: None

DISCUSSION / ACTION ITEMS

The purpose of the Special Meeting was to ratify the motions from the Commissions Meeting held on June 16, 2025, and to award the contract for the Administrative Office Remodel Project.

ACTION ITEMS:

- Motion to ratify the consent agenda which includes minutes of the Special Business Meeting held on May 29, 2025, minutes of the Business Meeting held on June 2, 2025, and minutes of the Special Business Meeting held on June 3, 2025. Commissioner Grubenhoff moved to approve; Commissioner Schilperoort seconded. Motion approved 3-0.
- Motion to ratify the Grant Agreement Amendment B for the Sunnyside Airport Hanger project to extend the project end date to June 30, 2027, and authorize Lucia Navarro to sign on behalf of the Port. Commissioner Schilperoort moved to approve; Commissioner Grubenhoff seconded. Motion approved 3-0.
- Motion to ratify the bid from NorthPoint Electrical Contracting, Inc. in the amount of \$7,118 for the parking lot lighting upgrades and authorize Adam Smith to sign on behalf of the Port. Commissioner Grubenhoff moved to approve; Commissioner Schilperoort seconded. Motion approved 3-0.

- Motion to approve the contract with M Seigny Construction for the Port of Sunnyside Administration Office Remodel project in the amount not to exceed \$613,000, which excludes alternative 4, excluding sales tax, and authorize Adam Smith to sign on behalf of the Port. Commissioner Schilperoort moved to approve; Commissioner Grubenhoff seconded. Motion approved 3-0.

EXECUTIVE SESSION: None

ADJOURNMENT: The Special Meeting concluded at 1:06 p.m.



Arnold Martin, President

ATTEST:



Tyler Schilperoort, Secretary