



MINUTES OF THE BUSINESS MEETING
Held June 2, 2025

The June 2, 2025, Business Meeting was called to order at 5:15 p.m., by President Martin. The meeting was held at the Port of Sunnyside's Business Administration Office located at 2405 Reith Way, Suite 2, Sunnyside, WA.

Commissioners and Staff present at the Business Meeting:

Arnold Martin, Commission President
Jim Grubenhoff, Commission Vice President
Tyler, Schilperoort, Commission Secretary
Rob Faber, Legal Counsel

Lucia Navarro, Executive Director
Adam Smith, Project Manager
Jasmine Chavez, Admin Assistant

GUESTS: LaDon Linde – Yakima County Commissioner

GUEST COMMENTS: LaDon commented that he likes to stop by occasionally to check in and see if there's any way he can support the Port.

DISCUSSION / ACTION ITEMS:

Project Manager

- **Rotschy** – Work is being completed to make a permanent piping solution for the ozone machine the contractor has updated the line from a flex pipe to a stainless-steel pipe.
- **St Clair Rd.** – We are currently waiting on Benton REA to provide power to our irrigation pump, lift stations, and lighting. The contractor is also waiting on the subcontractor to bore under the tracks so we can complete the final utility connections for water and sewer.
- **Sabor Vida** – The tenant is currently working on exterior painting, and the sign is expected to be up within the next week.
- **Admin Building Improvement** – We are finalizing the bid documents and expect to have the project out to bid within the next week. Bids are anticipated to be received by late June.

ACTION ITEMS:

- Motion to approve the consent agenda which includes minutes of the Business Meeting held on May 19, 2025, payroll issued on May 20, 2025, in the amount of \$54,403.90, and payables issued on May 23, 2025, in the amount of \$1,769,172.29 totaling \$1,823,576.19. Commissioner Grubenhoff moved to approve; Commissioner Schilperoort seconded. Motion approved 3-0.

- To approve change order #6 from Rotschy in the amount of \$3,614.81 for the ALS lift station and authorize Adam Smith to sign on behalf of the Port. Commissioner Schilperoort moved to approve; Commissioner Grubenhoff seconded. Motion approved 3-0.

STAFF COMMENTS:

Rob mentioned that he will not be attending the next meeting on June 16th as he will be in Iowa for his son's wedding.

Lucia commented that the audit will begin on Thursday at 8 a.m., with a virtual entrance conference scheduled for Wednesday at 10 a.m., she let commissioners know that they are welcome to attend.

LaDon asked for an update on Pacific Ag. Lucia commented that we have just extended the Purchase and Sale Agreement and are expecting them to close by the end of the year as they are waiting for some final permit approvals. LaDon asked if there is an anticipated start date after closing, Lucia and Jim mentioned that they want to start soon after closing.

COMMISSIONER COMMENTS: None

EXECUTIVE SESSION: None

ADJOURNMENT:

The Business Meeting adjourned at 5:40 p.m., peace and harmony prevailing.



Arnold Martin, President

ATTEST:



Tyler Schilperoort, Secretary