

Bid Request for Public Works Project

Project Title / Number: Parking Lot Lighting Upgrade / SWRC2025-02

Location: 2640 E. Edison, Sunnyside, WA 98944

Date: May 20, 2025

Prepared by: Port of Sunnyside

MRSC Roster Project ID: PS-25-0002

1. Objective

The Port of Sunnyside is seeking qualified contractors from the **Statewide Small Works Roster** to replace nine (9) existing pole-mounted light fixtures (pole heads) in the parking lot at the location listed above. The project will involve installing new, energy-efficient 300-watt LED luminaires, equipped with integrated smart sensors and photocells. The upgraded system will dim to 50% capacity during inactivity and increase to 100% output upon motion detection, optimizing both safety and energy efficiency.

2. Scope of Work

2.1 Removal and Disposal

- Safely remove and dispose of the existing nine (9) pole head fixtures.
- Ensure all electrical circuits are de-energized and verified safe prior to removal.

2.2 Supply and Installation

- Furnish and install nine (9) new 300-watt LED pole head fixtures.
- Each fixture must include:
 - Integrated motion sensor
 - Photocell for ambient light detection
 - Smart dimming controls with default setting of:
 - 50% light output during periods of inactivity (nighttime)
 - 100% light output for 5 minutes (or specified interval) upon motion detection

2.3 Electrical Work

- Verify and modify existing wiring and controls as necessary to support new fixtures.
- Ensure compatibility with the new smart lighting system.
- Confirm proper grounding and adherence to NEC (National Electrical Code) standards.

2.4 Testing and Commissioning

- Test each fixture for full functionality, including:
 - Photocell responsiveness to ambient light
 - Motion sensor activation and timing
 - Dimming functionality
- Adjust sensors and timers per client specifications if needed.

2.5 Clean-up

- Remove all job-related debris.
 - Leave the work area clean and free of hazards.
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3. Deliverables

- Fully installed and operational smart LED lighting on nine (9) parking lot poles.
 - Warranty information for all installed equipment.
 - Final inspection and commissioning report.
 - As-built documentation (if applicable).
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4. Exclusions

- Underground wiring replacement (unless otherwise specified).
 - Structural modifications to poles.
 - Any permitting or inspections outside of lighting scope (unless otherwise specified).
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5. Schedule

- **Project Start Date:** June 9, 2025
 - **Estimated Completion Date:** 30 days after approval and receipt of lighting equipment.
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6. Estimated Cost

- \$7,500
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7. Safety and Compliance

- All work to be performed in compliance with **OSHA safety standards**.
 - Personnel shall be appropriately licensed, bonded, and insured.
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8. Prevailing Wage Requirements

This project is classified as a **Public Works Project** under Washington State law and is therefore subject to prevailing wage laws as mandated by **RCW 39.12**.

8.1 Compliance with RCW 39.12

- **Prevailing Wage Rates:** Contractors and subcontractors must pay workers not less than the prevailing rate of wage for an hour's work in the same trade or occupation in the locality where the labor is performed.
 - **Statement of Intent:** Contractors must submit a **Statement of Intent to Pay Prevailing Wages** to the Washington State Department of Labor & Industries (L&I) and receive approval before beginning work.
 - **Certified Payroll Records:** Contractors must maintain and submit certified payroll records to L&I, detailing the wages paid to workers, including the type of work performed, hours worked, and the applicable wage rates.
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9. Liability and Insurance Requirements

9.1 Insurance Coverage

- **General Liability Insurance:** The contractor shall maintain general liability insurance coverage for the duration of the project, with a minimum coverage amount of **\$1,000,000 per occurrence** and **\$2,000,000 aggregate**.
- **Certificate of Insurance:** Prior to commencement of work, the contractor must provide a certificate of insurance verifying that the required coverage is in effect.

- **Additional Insured:** The contractor shall name the **Port of Sunnyside** as an additional insured on all required insurance policies, specifically covering liabilities arising out of the work performed.

9.2 Liability of the Port of Sunnyside

- The Port of Sunnyside shall not be held liable for any damage, injury, or loss incurred by the contractor, subcontractors, or their employees as a result of the work performed under this contract. The contractor assumes full responsibility for any claims, damages, or injuries arising from the performance of the work.

9.3 Indemnification

- The contractor agrees to indemnify and hold harmless the Port of Sunnyside, its officers, employees, and agents, from any and all claims, damages, liabilities, losses, or expenses (including reasonable attorneys' fees) arising out of or in connection with the contractor's performance of the work.

9.4 Workers' Compensation Insurance

- The contractor shall maintain workers' compensation insurance in accordance with Washington State law, covering all employees performing work under this contract.

9.5 Subcontractors

- The contractor shall ensure that any subcontractors hired for the project maintain insurance coverage that meets the same requirements outlined in this section, with the Port of Sunnyside listed as an additional insured.

10. Submission Requirements

- **Eligible Contractors:** This bid is open only to contractors listed on the **Statewide Small Works Roster**.
- **Bid Submission Deadline:** Bids must be submitted by **5:00 p.m. on June 3, 2025**.
- **Bid Format:** Bidders should submit the following:
 - Completed **Bid Form** (with pricing details and labor/material breakdown) on the supplied bid form.
- **Submit Bids to:** bids@portofsunnyside.com

11. Awarding of Contract

- The contract will be awarded to the lowest responsive and responsible bidder from the **Statewide Small Works Roster** pending commission approval. The Port of Sunnyside reserves the right to reject any or all bids and is not obligated to award the contract based on price alone.
- The Port of Sunnyside also reserves the right to negotiate the final terms and conditions of the contract if deemed necessary.

12. Right to Reject Bids

- The Port of Sunnyside reserves the right to reject any or all bids, or to negotiate the terms of the contract as deemed necessary to protect the public interest.