



## PORT OF SUNNYSIDE MINUTES OF THE BUSINESS MEETING

Held June 18, 2012

The June 18, 2012 Business Meeting was called to order at 5:15 p.m. by President Martin. The meeting was held at the Port of Sunnyside Administration Office at 520 S. 7<sup>th</sup> St., Sunnyside, WA.

Commissioners and Staff present at the Study Session/Business Meeting:  
Arnold Martin, Jim Grubenhoff, Jeff Matson, Commissioners;  
Amber Hansen, Executive Director;  
Robert Farrell, Port Engineer;  
Gary Holwegner, Sprayfield Manager;  
Travis Jansen, Maintenance Manager;  
Vernita Coffey, Administrative Assistant; and  
Steve Winfree, Legal Counsel

List of guests available on request.

**PORT ENGINEER:** Robert Farrell presented a written report and the following items were discussed; (written report available upon request).

- Bob explained in further detail the issues they are having with the de-watering facility. This difficulty seems to be a problem in the spring, although they are not certain of what is causing problem. They will continue to work on a resolution and try to isolate exactly what is happening.
- Bob presented dredging alternatives he is evaluating to deal with the solids accumulating in both Lagoon No. 4 and in Lagoon 2/3. This issue will need to be addressed in the next year or two since it does have a direct impact on our ability to treat and store wastewater. Commissioner Martin advised that we work up a plan within the next year and present a preferred solution.

**SPRAYFIELD MANAGER:** Gary Holwegner presented a written report and the following items were discussed; (written report available upon request).

- Gary reported that they are making good progress on the sprayfields. He commented that the suggestion by Commissioner Martin to combine the application of sulphur and gypsum has been beneficial.

MAINTENANCE MANAGER: Travis Jansen presented a written report and the following items were discussed; (written report available upon request).

- Travis indicated that the Golob Landing development leasing is being reviewed to incorporate a section called Common Area Maintenance which will allow the Port to recoup some of the expenses for landscape maintenance. He explained that each parcel will have its acreage and frontage calculated as a percentage of maintained area. The costs of maintaining the landscaped area each year will be divided by the parcel's share of area and billed monthly. When another phase is added, the percentages will be adjusted on the new total of managed area.

#### NOTICE ITEMS:

New Vision Board of Directors Meeting on Thursday, July 12, 2012 at the New Grandview Community Center located at 812 Wallace Way, Grandview. The hosted dinner meeting is from 5:30 - 7:30 p.m.

July 22-24 is the WPPA Commissioners meeting at the Suncadia Resort, Cle Elum.

#### GENERAL COMMENTS

#### STAFF COMMENTS:

Bob stated that Tetra Tech will be on site next week to do an infiltration test on the wetland to determine how much water can be discharged.

Amber had some framed thank you notes that a number of pilots had signed expressing their gratitude for the improved lounge and restroom facilities at the airport.

Amber shared that she had received a letter from WSDOT thanking her for her participation on the 2012 Washington State Aviation Economic Impact Study advisory committee.

Amber gave a status update on the annexation for the proposed RV property on Midvale Road.

#### COMMISSIONER COMMENTS:

Commissioner Grubenhoff apologized for missing the previous business meeting as he was hosting an event with visiting family and grandchildren at his home that evening.

#### CITIZEN COMMENTS:

Jennie McGhan of the Daily Sun News commented that she enjoyed being at the Mint Growers Field Day at WSU Research Extension Center in Prosser, WA.

ACTION ITEMS:

Commissioner Grubenhoff has noted that he has always recused himself from discussion and voting on the payments to Harold's Repair & Rental, LLC because of his ownership interest in the company, and declared that his recusal from discussion and voting shall be in effect for all future payables or other matters between the Port and the company, and the recusal shall continue until withdrawn by him.

- The consent agenda includes the minutes of the Port Meeting held on June 4, 2012 and payables in the amount of \$65,176.75 issued on June 8, 2012 and payroll in the amount of \$38,873.02 issued on June 5, 2012, totaling \$104,049.77. Commissioner Matson moved to approve, Commissioner Grubenhoff seconded, motion carried.

EXECUTIVE SESSION: None

ADJOURNMENT: The Business Meeting was adjourned at 6:13 p.m., peace and harmony prevailing.

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Arnold Martin, President

ATTEST:

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Jim Grubenhoff, Vice President