



MINUTES OF THE SPECIAL BUSINESS MEETING
Held January 17, 2025

The January 17, 2025, special Business Meeting was called to order at 12:08 p.m., by President Martin. The meeting was held at the Port of Sunnyside's Business Administration Office located at 2405 Reith Way, Suite 2, Sunnyside, WA.

Commissioners and Staff present at the Business Meeting:

Arnold Martin, Commission President
Jim Grubenhoff, Commission Vice President
Tyler Schilperoort, Commission Secretary
Rob Faber, Legal Counsel

Delilah Saenz, Finance Director
Travis Jansen, Operations Manager
Jasmine Chavez, Administrative Assistant
Nikki Jech, Contract Specialist

GUESTS: None

GUEST COMMENTS: None

DISCUSSION / ACTION ITEMS:

Port Commissioners and staff have selected the individual who will be made the offer of the Executive Director position. They have set a salary and discussed the employment contract.

Tyler commented that he was pleased with both candidates and the way they interviewed. He is comfortable with the nominee and hopes she takes the job, which he is certain she will.

Arnold commented that everyone agreed that Lucia would be a great fit.

Jim commented that he is comfortable with Lucia and believes she will be able to hit the ground running and do great since she is a prior employee of the Port.

ACTION ITEMS:

- Motion to offer the Port of Sunnyside's Executive Director position to Lucia Navarro at an initial annual salary of \$130,000 upon the terms of the employment contract that is satisfactory to the Port Commissioners. Commissioner Schilperoort moved to approve; Commissioner Grubenhoff seconded. Motion approved 3-0.

Travis asked Rob about the next steps for the employment contract. Rob responded that he would have Paul Dempsey, from the Halverson Northwest office in Yakima, reach out to Travis and Delilah to draft the contract. Once completed, the contract will be presented to the Commissioners. Rob estimated that it would take about a week to finalize. Lucia will be notified after the meeting.

EXECUTIVE SESSION: None

ADJOURNMENT:

The Business Meeting adjourned at 12:18 p.m., peace and harmony prevailing.



Arnold Lee Martin, President

ATTEST:


Tyler Schilperoort, Secretary