



MINUTES OF THE BUSINESS MEETING
Held November 4, 2024

The November 4, 2024, Business Meeting was called to order at 5:15 p.m., by President Martin. The meeting was held at the Port of Sunnyside's Business Administration Office located at 2405 Reith Way, Suite 2, Sunnyside, WA.

Commissioners and Staff present at the Business Meeting:

Arnold Martin, Commission President
Jim Grubenhoff, Commission Vice President
Tyler Schilperoort, Commission Secretary
Rob Faber, Legal Counsel

Delilah Saenz, Finance Director
Adam Smith, Project Manager
Jasmine Chavez, Administrative Assistant
Travis Jansen, Operations Manager

GUESTS: Maria Fernandez – ELLA

GUEST COMMENTS: None

DISCUSSION / ACTION ITEMS:

Finance Director

- **Preliminary Budget** – A couple of items on current open projects have been modified along with a slight modification to the general fund projects line. The draft presented at the last meeting presented numbers for BOD, but we will be billing in COD, so there was a slight change to the IWW revenue. This is the final budget review, the hearing will be held November 5th, at 10 a.m.

ACTION ITEMS:

- Motion to approve the consent agenda which includes minutes of the business meeting held on October 21, 2024, and payables issued on October 25, 2024, in the amount of \$801,138.83. Commissioner Grubenhoff moved to approve; Commissioner Schilperoort seconded. Motion approved 3-0.

STAFF COMMENTS: None

COMMISSIONER COMMENTS:

Jim commented that there were a couple of presentations at Small Ports that he really enjoyed.

EXECUTIVE SESSION: No

ADJOURNMENT:

The Business Meeting adjourned at 5:30 p.m., peace and harmony prevailing.



Arnold Lee Martin, President

ATTEST:



Tyler Schilperoort, Secretary