



MINUTES OF THE BUSINESS MEETING
Held August 5, 2024

The August 5, 2024, Business Meeting was called to order at 5:15 p.m., by President Martin. The meeting was held at the Port of Sunnyside's Business Administration Office located at 2405 Reith Way, Suite 2, Sunnyside, WA.

Commissioners and Staff present at the Business Meeting:

Arnold Martin, Commission President
Jim Grubenhoff, Commission Vice President
Tyler Schilperoort, Commission Secretary

Rob Faber, Legal Counsel
Adam Smith, Project Manager
Jasmine Chavez, Administrative Assistant

GUESTS: None

GUEST COMMENTS: None

DISCUSSION / ACTION ITEMS:

Project Manager

- **Midvale Rd** – The contractor ICI is currently working with Yakima County to shut down Alexander Rd overnight, so crew members have 2 full days to put in the sewer pipe. The contractor is also working on a dewatering plan with HLA to complete the sewer line below SVID's underdrain near the lift stations. The current drain water around the perforated pipe and drain rock has saturated the surrounding area. ICI is looking into dewatering the areas to get the structures and pipe placed, then backfill complete.
- **Dredging Lagoon 2/3** – The final tonnage weight on this project was 3,314.43, which is 14.43 tons over our target weight. The contract must be ratified for the additional cost which brings the contract value to \$2,747,565.52. Now that the project is complete the closeout process will begin.

ACTION ITEMS:

- Motion to approve the consent agenda which includes minutes of the business meeting held on July 15, 2024. Payroll issued on July 19, 2024, in the amount of \$52,712.50, payables issued on July 25, 2024, in the amount of \$1,338,199.87, totaling \$1,390,912.37. Commissioner Grubenhoff moved to approve; Commissioner Schilperoort seconded. Motion approved 3-0.
- Motion to ratify the additional cost for the added 14.43 dry tons removed from lagoon 2/3, for the Dredging Project, in the amount of \$10,781.52 and authorize Adam Smith to sign on behalf of the Port Commissioner Schilperoort moved to approve; Commissioner Grubenhoff seconded. Motion approved 3-0.

STAFF COMMENTS: None

COMMISSIONER COMMENTS:

Tyler commented that it seems like it has been a long time since the last meeting, and he is glad to be back.

Jim commented that he was able to join Jay in Olympia for the CERB presentation for the Carnation project grant. Jays' presentation was very nice and well received.

Jim also commented that he and Tyler attended the Commissioner's Seminar; he is sorry Arnold couldn't attend. The Seminar was a very good presentation. He mentioned that he has been a commissioner for more than 14 years and this was his first Commissioner Seminar and looks forward to future seminars. Jim mentioned that there was a presentation on Roberts Rules of Orders, and he brought a copy for Tyler and Arnold to review.

Arnold commented that he wanted to be at the Commissioners Seminar, but he caught a cold.

Jim mentioned that he recently attended the Port of Benton tour. It was an interesting tour, and he is amazed at all the projects they have going on. He was really impressed. Tyler agreed and concurred with Jim's sentiments.

EXECUTIVE SESSION: None

ADJOURNMENT:

The Business Meeting adjourned at 5:34 p.m., peace and harmony prevailing.



Arnold Lee Martin, President

ATTEST: 

Tyler Schilperoort, Secretary